

Privacy statement

WZ believes that it is of great importance to process personal data in a manner that is compliant with existing laws and regulations for the protection of the privacy of individuals. We handle personal data with great care and treat it confidentially. We ensure adequate security of personal data.

Lawful processing

Job applications

Possibly provided job application data, such as a CV, will only be used during the application procedure. In case we prefer to keep this data in our portfolio we will ask permission to do so otherwise the data will be deleted as soon as the procedure is finished.

Staff files

We create a personnel file to be able to execute an employment contract properly. We follow the Personal Data Protection Act (Wbp), which provides the conditions for the creation of personnel files. On 25 May 2018, this Act will be replaced by the General Data Protection Regulation (GDPR/AVG). This privacy statement complies with the contents of the AVG.

Treatment of personal data

As an employer, we take care of:

- the accuracy of the collected data;
- that we do not record more data than necessary, the data must be relevant;
- that we inform employees about why we collect their data;
- that the personal data are properly secured, so that they are not lost or end up in the wrong hands;
- that the personal data is not kept longer than necessary;
- that employees have the opportunity to view their data - this applies in principle to the entire personnel file - and possibly correct it.

Third parties

Only when an employee has given us permission to do so, we will disclose personal data of the employee in question to third parties, that is to say, companies that are not affiliated with us. Personal details will only be disclosed to third parties in case we are obliged to do so by law or by court order.

Changes

WZ reserves the right to change this privacy statement. We will inform our employees of fundamental changes by means of a notification.